

[Your address]

[Insert date]

[to the Care Home Manager: Name

Care Home Address]

Single Named Visitor Scheme for [insert name of resident]

We are delighted with the Government's announcement of plans for lockdown easing and are writing to you about the Single Named Visitor Scheme.

Please confirm that you have spoken to our relative about who they wish to name as the person who can visit them in-person from 8th March. Please then let us know who they wish to visit them in the home.

It is important that our family is prepared to meet all the requirements of the Scheme and we would ask you to make available any necessary training and paperwork ahead.

We appreciate that home-testing for COVID-19 will not be allowed during the start of the Scheme (but will be reviewed) and the Named Visitor from our family recognises the need for this in order to visit. We also acknowledge the requirement to wear the PPE your home will provide to enable the visiting to go ahead.

We appreciate this Scheme will not be in place if your home declares an Outbreak, but as you have not notified us that this is the case, we assume the Scheme has become active since 8th March.

[Please also confirm how other family members can visit a resident and how we go about booking a visit.]

Finally, we would like to thank you for taking care of [insert name of resident] during the pandemic and hope that we can work together to manage a safe reinstatement of regular visiting. Please inform us if anything has changed or there are other issues relating to [insert name of resident] that would help the visitor to emotionally prepare themselves.

Yours sincerely,

[insert your name]