

AGENDA - BOARD MEETING

29th April 2020 4pm - 5pm

Online: due to Coronavirus social distancing period. Delivered via MS Teams platform

No	Agenda item		Timing	Detail
1.	Welcome, introduction to the Board, declarations of Interest	Chair	16.00	Members to confirm if they have any interests outside of Board membership that may conflict with this meeting
2.	Minutes of HWP Board meeting 11.02.20	Chair	16.05	Minutes of previous meeting for approval
3.	Election of Vice Chair	Chair	16.10	Chair to inform Board members of nomination(s) received for role of Vice Chair. Chair to ask Board to vote
4.	Operational update on Healthwatch Service	HWP Manager	16.20	Healthwatch Portsmouth Project Manager will give verbal summary and highlights of the report
5.	Healthwatch Portsmouth COVID-19 period Interim Workplan (March-June '20)	HWP Manager	16.30	Healthwatch Portsmouth Project Manager to give summary of plan for HWP activities during social distancing Board to approve
6.	Board member updates	Chair	16.40	Chair to ask HWP Board members for a brief update meetings they have attended as HWP representatives
9.	Any Other Business (AOB)	Chair	16.50	
10.	Questions from the public	Chair	16.55	Requested items to be submitted to the Chair prior to the Board meeting
11.	Close of Board Meeting	Chair	17.00	Chair to Close Board Meeting

**Next Healthwatch Portsmouth Board meeting: 24th September 2020, 5pm - 7pm
venue to be confirmed**

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