

AGENDA - BOARD MEETING IN PUBLIC

11th December 2019, 2-4pm

Venue - St Mary's Community Room, St Mary's Lodge, St Mary's Road, Portsmouth PO3 6BB

No	Agenda item		Timing	Detail
1.	Welcome, introduction to the Board, declarations of Interest	Chair	14.00	Members to confirm if they have any interests outside of Board membership that may conflict with this meeting
2.	Minutes of HWP Board meeting 22.10.19	Chair	14.05	Minutes of previous meeting for approval
3.	Operational update on Healthwatch Service	HWP Manager	14.10	Update from the Healthwatch Portsmouth Project Manager
4.	Ongoing promotion of Healthwatch Portsmouth Upcoming meetings with: -Portsmouth Hospital Trust -Solent NHS Trust	Chair	14.20	An open discussion on the ongoing promotion of Healthwatch Portsmouth. Topics/questions to raise with Chief Executives of the two hospital Trusts
5.	Board member updates	Chair	14.30	Chair to ask HWP Board members for a brief update on meetings they have attended as HWP representatives
6.	Any Other Business (AOB)	Chair	14.45	Requested items to be submitted to the Chair at one week before the meeting
7.	Questions from the public	Chair	14.50	This is the opportunity for the public to ask a question to the Healthwatch Portsmouth Board being mindful of the current rules on purdah in meetings
8.	Close of formal proceedings of Board Meeting in Public	Chair	15.00	Chair to close board meeting in public and invite all attendees to celebrate the work of our volunteers over some seasonal refreshments!

Next Healthwatch Portsmouth Board meeting: **Tuesday 11 February 2020 2-4pm**
Frank Sorrell Centre, Prince Albert Road, Southsea Portsmouth PO4 9HR

For more information: Tel: 023 9354 1510

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